

**Saginaw Transit Authority Regional Services**  
**Board of Directors**  
**Board Meeting**  
**Meeting Minutes**  
August 22, 2011

- I. **Call to Order**  
*Mr. LaPan called the meeting to order at 12:01 pm*
- II. **Pledge of Allegiance**  
*Led by Mr. LaPan*
- III. **Prayer**  
*Led by Mr. Payne*
- IV. **Roll Call**  
*Ms. Bell conducted a roll call*  
**Present:** Dorothy Allen, Karen Courneya, Cheryl Hadsall, Carl Ruth, Jeanne Swank, Nita Williams, Daniel LaPan, Blanche Clark, Dennis Morrison  
**Staff:** Sylvester Payne, Paul Kekel, Mark Megoran, Glenn Schlicker, Moe Geromette; Linda Rivera, A’Keshia Bell  
**Guests:** None
- V. **Approval of Agenda**  
*Mr. LaPan made the motion to approve the Agenda; Mr Ruth supported the motion, the Board unanimously agreed, and the Agenda was approved.*
- VI. **Approval of Minutes**  
**Board Meeting:** July 25, 2011  
**Finance Meeting:** August 22, 2011  
**Personnel & Policy:** August 15, 2011  
*Mr. Ruth made the motion to approve and file the minutes; Mr. Morrison supported the motion, the Board unanimously agreed, and the minutes were approved.*
- VII. **Public Comments**  
*None*
- VIII. **Transit Advisory Committee Remarks**  
*Phil Grimaldi elaborated on a meeting held on August 10, 2011. The Board had no questions or comments for him.*
- IX. **Committee Reports/General Manager’s Recommendations**  
**Strategic Planning**  
*None*  
**Finance**  
*Mrs. Swank summarized the information presented at the Finance meeting.*  
**Resolution # 08.06.11-** *Approval of Procurement 2011-170-12, Vehicle Security Camera System*  
*Mrs. Swank made the motion to approve Resolution #08.06.11, Ms. Hadsall supported the motion, the Board unanimously agreed and the motion was carried.*  
**Resolution # 08.07.11-** *MDOT October 1, 2011 through September 30, 2016 Master Agreement*  
*Mrs. Swank made the motion to approve Resolution*

#08.07.11, Mr. Morrison supported the motion, the Board unanimously agreed and the motion was carried.

**Resolution # 08.08.11-** Approval to Accept Project Authorization 2007-0284 Z23/R1 For FY 2011 Section 5311 Operating

Mrs. Swank made the motion to approve Resolution #08.08.11, Ms. Hadsall supported the motion, the Board unanimously agreed and the motion was carried.

**Resolution # 08.09.11-** Approval to Accept Project Authorization 2007-0284 Z24 For FY 2010 Section 5309-Local/State of Good Repair

Mrs. Swank made the motion to approve Resolution #08.09.11, Mr. Morrison supported the motion, the Board unanimously agreed and the motion was carried.

### **Personnel & Policy**

Ms. Courneya made a motion that all Personnel and Policy Resolutions be approved. Mrs. Swank supported the motion, the Board unanimously agreed, and the Resolutions were approved.

**Resolution # 08.01.11-** Approval of Amended Board Policy HR-1, Employee Record/Personnel Information Policy

**Resolution # 08.02.11 –** Approval of Amended Board Policy HR-2, Record Retention Policy

**Resolution # 08.03.11-** Approval of Amended Board Policy HR-6, EEO/Affirmative Action Policy

**Resolution # 08.04.11-** Approval of Amended Board Policy HR-7, FMLA Policy

**Resolution # 08.05.11-** Approval of Amended Board Policy HR-9, Leaves Generally Policy

### **X. Old Business**

None

### **XI. Chairperson's Report**

None

### **XII. General Manager's Report**

Mr. Payne shared details with the Board on an article from his report from the Mackinac Center For Public Policy. Mr. Payne reminded Board of the importance of the issues at hand concerning Senate Bills #7, #54 & 13C. He also elaborated on the changes being made to the Drug & Alcohol Policy.

### **XIII. Closed Session**

Ms. Hadsall made the motion to go into closed session to discuss strategy and negotiation in reaching a collective bargaining agreement, Mrs. Swank supported the motion: a roll call vote was taken. Yeas: Mr. LaPan, Ms. Hadsall, Mrs. Sawnk, Mr. Morrison, Mr. Ruth, Mrs. Williams, Mrs. Allen, Ms. Clark, Ms. Courneya. There were no Nay votes the motion was passed at 12:40 p.m.

Mrs. Swank made the motion to come out of closed session the motion was supported by Mrs. Williams: a roll call vote was

*taken. Yeas: Mr. Ruth, Mr. Lapan, Mrs. Allen, Ms. Clark, Ms. Courneya, Ms. Hadsall, Mr. Morrison, Mrs. Williams, Mrs. Swank. There were no Nay votes the motion was passed at 1:08 p.m.*

*Mr. Morrison made the motion to accept the recommendation of the General Manager the motion was supported by Mrs. Williams, the Board unanimously agreed and the motion was carried.*

**XIV. Board Comments**

*Mr. Ruth, Ms. Courneya, Mr. Morrison, Mrs. Williams, Ms. Clark good luck to bargaining committee and welcome to Ms. Bell.*

**XV. Adjournment**

*Mr. LaPan adjourned the meeting at 1:11 pm.*

Signed:

---

(Signature)

Dorothy Allen, Board Secretary

(Date)