

Saginaw Transit Authority Regional Services
Board of Directors
Board Meeting
Meeting Minutes
September 26, 2011

- I. **Call to Order**
Mr. Ruth called the meeting to order at 12:04 pm
- II. **Pledge of Allegiance**
Led by Mr. Ruth
- III. **Prayer**
Led by Mr. Payne
- IV. **Roll Call**
Ms. Bell conducted a roll call
Present: Dorothy Allen, Karen Courneya, Carl Ruth, Jeanne Swank, Nita Williams, Blanche Clark, Cheryl Hadsall, Dennis Morrison
Absent: Daniel LaPan
Staff: Sylvester Payne, Paul Kekel, Glenn Schlicker, Moe Geromette; Linda Rivera; A’Keshia Bell
Guests: Russell Gower; Jennifer Wirrick; David Gonzalez; Ted-HDR
- V. **Approval of Agenda**
*Mr. Morrison made the motion to approve the Agenda with changes; Mrs. Swank supported the motion, the Board unanimously agreed, and the Agenda was approved. * Ted from HDR made a presentation on the Transit Master Plan.*
- VI. **Approval of Minutes**
Committee of the Whole: August 22, 2011
Planning/Governmental: September 19, 2011
Finance Committee: August 22, 2011
Personnel & Policy Committee: September 19, 2011
Budget Workshops: August 22 & September 19, 2011
Mr. Morrison made the motion to approve and file the minutes; Mrs. Williams supported the motion, the Board unanimously agreed, and the minutes were approved.
- VII. **Public Comments**
None
- VIII. **Transit Advisory Committee Remarks**
None
- IX. **Committee Reports/General Manager’s Recommendations**
Ms. Hadsall made the motion to open the public hearing regarding the 2011/2012 Special Appropriations Act. Mr. Morris supported the motion, the Board unanimously agreed, the public hearing was opened. Mr. Ruth stated "Now is the time set aside to receive comments regarding STARS proposed 2012 Budget, is there anyone wishing to speak?"
Strategic Planning
Mr. Ruth gave a summary of the Strategic Planning Meeting held on September 19, 2011.

Mrs. Courneya asked that the entire Board be notified via e-mail of the details in the Board of Director's Meeting Calendar.

Resolution # 09.01.11 – Approval of 2011-2012 Board of Director's Meeting Calendar

Mr. Ruth made the motion to approve Resolution #09.01.11, Ms. Clark supported the motion, the Board unanimously agreed and the motion carried.

Finance

Mr. Kekel went over information discussed in the August 22 & September 19, 2011 Budget Workshops.

Resolution # 09.02.11- Approval of STARS 2012 Special Appropriation Act (FY 2012 Budget)

Ms. Courneya made the motion approve Resolution #09.02.11, Mr. Morrison supported the motion, the Board unanimously agreed and the motion carried. Motion was withdrawn to allow for second reading of Public Hearing.

Mr. Ruth stated "Now is the time set aside to receive comments regarding STARS proposed 2012 Budget, is there anyone wishing to speak?"

Ms. Courneya made the motion to approve Resolution #09.02.11. Mr. Morrison supported the motion, the Board unanimously agreed and the motion was carried.

Mr. Morrison made a motion to close the public hearing regarding the 2011/2012 Special Appropriation Act. Mrs. Swank supported it. The public hearing was closed.

Personnel and Policy

Resolution #09.03.11- Approval of amended Policy H/R-12, Drug Free Workplace Policy

Resolution #09.04.11- Approval of Administration and Management Compensation Plan Update

Resolution #09.05.11- Approval of the Benefit Package Summary for Full-time Management and Administrative (non-union) Employees- Increase in health insurance Contribution.

Mr. Morrison made the motion approve Resolutions #09.03.11, #09.04.11, #09.05.11, #09.06.11.

Ms. Courneya supported the motion, the Board unanimously agreed and the motion was carried.

X. Election of Board officer's

Mr. Ruth opened the floor for the office of President. Mrs. Swank asked that the Board consider all the officers remain the same. There was a brief discussion about the current Chairman's position. Mrs. Swank made the motion that all officers serve again from October 1, 2011 through September 30, 2012, Ms. Hadsall supported the motion, the Board unanimously agreed and the motion was carried.

Chairman- Daniel LaPan

Secretary- Dorothy Allen

Vice Chairman- Carl Ruth

Treasurer- Jeanne Swan

XI. Old Business

None

XII. Chairperson's Report

None

XIII. General Manager's Report

Ms. Hadsall made the motion to open Closed Session at 1:15 pm. Ms. Courneya supported the motion, a roll call vote was taken by Ms. Bell, yeas: Dennis Morrison, Blanche Clark, Carl Ruth, Nita Williams, Karen Courneya, Cheryl Hadsall, Jeanne Swank, Dorothy Allen; no nay votes. The Board unanimously agreed, the Closed Session was opened.

Mr. Morrison made the motion to come out of Closed Session at 1:35 pm. Mrs. Williams supported. A roll call vote was taken yeas: Ms. Clark; Mrs. Williams; Mrs. Allen; Ms. Courneya; Ms. Hadsall; Mrs. Swank and Mr. Ruth. No nay votes the motion was carried.

Resolution #09.07.11- Approval to receive and file the General Manager's Performance Evaluation. *Ms. Hadsall made the motion to approve resolution, Ms. Courneya supported the motion, the Board unanimously agreed and the motion was carried.*

Resolution #09.08.11- Approval to accept the Management contract between STARS and the General Manager through 2013. *Ms. Hadsall made the motion to change the resolution to read "Approval to extend the the current management contract between STARS and the General Manager from October 1, 2011 through September 30, 2012. Ms. Courneya supported the motion, the Board unanimously agreed and the motion was carried.*

XIV. Board Comments

Mrs. Williams requested per diem for the conference. Mr. Morrison made the motion that all delegates receive a per diem to attend the APTA conference, Ms. Hadsall supported the motion, the Board unanimously agreed and the motion was carried.

XV. Adjournment

Mr. Ruth adjourned the meeting at 1:45 pm.

Signed:

(Signature)
Dorothy Allen, Board Secretary

(Date)